

Maths Munchkins Health and Safety Policy

1. Introduction

The safety and well-being of all children participating in Maths Munchkins classes are our top priorities. This policy outlines our commitment to maintaining a safe and healthy environment for all participants, staff, and volunteers.

2. General Safety Measures

- All staff and volunteers are trained in basic health and safety practices, including emergency procedures and first aid.
- Our class venues will be inspected regularly to ensure they are clean, safe, and free from hazards.
- Any potential risks, such as loose wires, slippery floors, or sharp objects, will be addressed immediately.
- First aid kits are available on-site during all classes, and at least one staff member trained in first aid will be present at all times.
- Emergency exits are clearly marked and will be pointed out to all participants at the start of each session.

3. Child Supervision

- Children will be supervised at all times during the session. A strict adult-to-child ratio will be maintained to ensure adequate supervision and safety.
- Children are not permitted to leave the class area without an accompanying adult unless explicit permission has been given by their parent or guardian.

4. Accident and Incident Reporting

- Any accidents, incidents, or near-misses will be recorded in an Accident Report Book, detailing the date, time, nature of the incident, and any actions taken.
- Parents or guardians will be informed immediately of any incidents involving their child.

5. Fire Safety

- Fire safety procedures, including evacuation routes and meeting points, will be communicated to all staff, volunteers, and participants at the beginning of each session.
- In case of a fire or other emergency, children will be evacuated calmly and quickly according to the established fire safety plan.

6. Food and Drink

- No food or drinks will be provided during the free trial sessions.
- In future sessions where snacks or drinks may be provided, all food items will be clearly labeled, and any known allergens will be avoided. Parents will be informed in advance of the menu and asked to disclose any food allergies or dietary restrictions their child may have.
- Parents are responsible for providing water for their children during the sessions.

7. Use of Photos and Social Media

- We may take photos or videos of children during Maths Munchkins classes for promotional purposes, including social media, website content, and marketing materials.
- No personal information, such as names or identifying details, will be shared without explicit consent.
- Parents or guardians who do not wish for their child to be photographed or recorded must indicate this preference on the consent form.

8. Parent/Guardian Consent

By signing this policy/by ticking the box on the online form, you acknowledge that you have read and understood the Health and Safety Policy for Maths Munchkins classes. You agree to the terms and give consent for your child to participate under these conditions.